COVID-19 Radiology Hot Site Project Plan

EXECUTIVE SUMMARY

Overview

As the cases of suspected and active COVID-19 begin to expand across our state, we have decided to identify sites across the Yale New Haven Health System that will be used exclusively to cohort suspected and active COVID-19 patients.

What’s Needed

In order to accomplish this, we will need some key operational items acknowledged and fulfilled. They are bulleted below:

- Proper PPE for on-site staff
  - All staff will be required to view the PPE video See below hyperlink:
    - https://vimeo.com/397424618/5e69e27680
- Appropriate staffing to support the influx of patients
  - May ramp up or down depending on the volume
- A staff member at the main entrances in order to crosscheck patients and their symptoms
  - Ensure proper masking
  - Ensure there are no visitors entering the facility (unless true assistance is needed)
- Locations identified for each network to make patient travel less cumbersome
- Notifications to the referring providers in our YNHHS network as well as the community
- A central radiology COVID-19 hotline established to field calls and questions
  - As well as a workflow on how to handle these calls uniformly (see Appendix 1 for workflow)

Sample BPA for EPIC providers
APPENDIX 1

**START:**
Patient arrives to a radiology facility with a requisition in
hand for an x-ray

Screener apologizes and assists patient
with calling the Radiology COVID-19 hotline to
schedule the exam:

**475-246-9660**

**START:**
Provider places an order for
an x-ray in EPIC (or faxes a
requisition to central
scheduling)

Order in EPIC

**START:**
Central scheduling will screen patient

BPA fires in EPIC
telling them to call the Radiology
COVID-19 hotline to schedule the exam:

**475-246-9660**

Radiology COVID-19 Hotline staff
screen patient over the phone

**SCREENER:** In the last month, have you been in
contact with someone who
was confirmed or
suspected to have COVID-19,
including outside the
US.

**OR**
- Do you have any of the
  following:
  - Fever $>100°F$ or $37.8°C$
  - New cough
  - New shortness of breath
  - New sore throat
  - New chills

**OR**
Have you been advised to stay home by a medical
professional due to illness that might be COVID-19

**IF YES**

Patient is sent to one of the designated radiology “HOT SITES” in our system:

**YNHH:** 2560 Dixwell Ave. Hamden, CT
**BH:** 425 Boston Post Rd. Fairfield, CT
**L&M:** Mobile Trailer site TBD

**IF NO**

Patient is sent to any of the radiology facilities in the state not designated as a “HOT SITE”

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*Important Phone Numbers*

BH: 203-447-5581
GH: 203-863-3033
L&M: 860-442-8800
YNHH: 475-246-9660
Due to the COVID-19 outbreak, we now require advanced scheduling for all imaging tests including x-rays. Walk-in appointments will not be accepted.

Please call the Radiology COVID-19 Hotline at 475-246-9660 between 7 am and 7 pm any day of the week to schedule a test.

We apologize for any inconvenience.

Thank you in advance for your patience as we work to ensure the health and wellbeing of our community.